

January 19, 2015

Mayor Adams called the meeting of Village Council to order on Monday, January 19, 2015 with all members present except Kerrigan.

Moved by Kokovich second by Lyle that Council dispense with the reading of the December 8, 2014 minutes and approve as distributed. Motion carried.

Visitors: John Lowe from The Daily Jeffersonian, Dick Payne

REPORTS

Solicitor: Eickelberger reported continuing work on the de-annexation litigation.

Police Chief: Chief Hayes gave the December monthly report.

- 1) Reported 139 calls for service in December with 13 arrests.
- 2) Chief Hayes reported the department received a JAG-LE grant for body cameras and that the Village share will be approximately \$300 for the total cost.
- 3) Chief Hayes expressed appreciation of receiving a \$2,500 donation from a resident designated to be used towards purchase of cameras or body armor for the officers.

Fire Chief: Chief Gates gave the December monthly report.

- 1) Reported 14 fire runs and 103 EMS runs with 104 EMS patients for December.
- 2) Chief Gates requested Council support the Volunteer Fire Fighters Dependents Fund 2015 Certificate of Annual Election of Board Members. Motion by Essex, second by Dickson to approve the Election of Board Members, all voted yea. Motion carried.
- 3) Chief Gates reported the department received a donation from the American Farmers Grow Communities for \$2,500 which they plan to use on diving related equipment and training. New Concord Fire Department was chosen by a local farmer who wished to remain anonymous.
- 4) Chief Gates reported on the Fire Contracts for Highland, Rich Hill, Adams and Westland Townships.

Mayor: Mayor Adams asked council members to submit their 2015 goals at the February 9th meeting.

- 1) Mayor reported working to make appointments to Village Boards and Commissions with hopes to have these openings filled soon.
- 2) Motion by Dickson, second by Kokovich to nominate Essex as 2015 Council President, all voted yea. Motion carried.
- 3) Mayor asked Council members to coordinate with Essex on their preferred Committee appointments for 2015. These will be announced at the February 9th meeting.

Policy: Bronner reported committee met prior to council meeting.

- 1) Bronner reported committee recommended that Council approve South Friendship Drive Design Guidelines Ordinance K-2-15-1 for the second reading.
- 2) Bronner reported the Committee requested that the amended guidelines be posted on the Village website to be reviewed by residents and businesses.

Infrastructure: Dickson reported committee met prior to council meeting.

- 1) Dickson reported L-Con Engineering was the lowest proposal for all services, including grant/loan application and submission at \$12,000 for the auxiliary power supply/generators at the water and wastewater treatment plants. Motion by Dickson, second by Kokovich to accept bid by L-Con Engineering, all voted yea. Motion carried.

Finance: Kokovich reported committee met prior to council meeting.

- 1) Kokovich reported Committee supported the UAN Agreement. Motion by Lyle, second by Bronner to approve the Auditor of State Uniform Accounting Network Agreement, all voted yea. Motion carried.
- 2) Kokovich reported that Marlatt presented the 2014 year end budget comparison.
- 3) Committee approved the master lease agreement with Century National Bank for the new Village operations truck that was purchased in 2014.

Safety: Essex reported committee met prior to council meeting.

- 1) Essex reported the fire department has submitted four different grant applications and are awaiting confirmation on award status.
- 2) Reported Committee discussed 2015 Fire Contracts.

Fiscal Officer: Marlatt gave December financial report.

- 1) Marlatt reported the 2014 Year End Balances have been certified by the County Auditor.
- 2) Reported YTD Fund Report shows total expenditure and revenue yearend balance of \$617,384.
- 3) Reported total General Fund revenue decreased \$54,000 (6%) and Income Tax revenue decreased \$10,000 from 2013. Income Tax revenue for 2015 is projected to increase \$289,000 due to the half percent increase.
- 4) Reported total revenue was down 2% in 2014 compared to 2013.

Administrator: Colley reported no non-compliance issues for December in the Water/Sewer Plants.

- 1) Colley reported Village Operations staff removed Christmas decorations and have finished up the Christmas tree removal program. As snow/ice events occur operations staff will continue to coordinate with other Village departments, EMSD, residents and businesses to ensure safety.
- 2) Reported Council will have third reading of South Friendship Drive Corridor Design Guidelines Ordinance K-2-15-1 at the February 9th meeting. Draft design guidelines have been distributed to the hotel builder as well as ODOT for review and comment.
- 3) Colley reported the Innovation Committee will meet on January 20th to review the project scope and begin the RFP process to identify and hire a consultant to assist with the strategic planning effort.
- 4) Reported on the Request for Qualifications that was posted for engineering firms to assist with needs at the Rubel Development. Once the group is narrowed down the top firms will be presented to the Policy Committee for review. The agreement for joint funding of the engineering work between the Village and Mr. Rebel will be captured in the pre-annexation agreement once this is finalized.
- 5) Reported the G-R Contracting Annexation of approximately 50 acres from Union Township into the Village of New Concord along South Friendship Drive is nearly ready to be sent to the Muskingum County Commissioners.

- 6) Colley reported Finance Committee with meet on Monday, January 26th at 1:00 p.m. to review the proposed 2015 budget.
- 7) Reported ODOT has confirmed the list of project areas and work to be completed during the SRTS project in spring of 2015.

OLD BUSINESS

Moved by Kokovich

Seconded by Lyle

Ordinance No. K-2-15-1, an ordinance to amend Ordinance K-8-14-1 and adopt the final South Friendship Drive Development Plan Design Guidelines as part of the comprehensive land use plan of the Village of New Concord, second reading.

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| Kokovich | yea | Bronner | yea |
| Essex | yea | Lyle | yea |
| Dickson | yea | Kerrigan | absent |

Motion Passes

NEW BUSINESS

Moved by Bronner

Seconded by Essex

Ordinance No. F-1-15-1, an ordinance authorizing the execution and delivery of a master lease/purchase agreement and separate lease schedules with respect to the acquisition, purchase, leasing and financing of certain equipment, and matters related thereto, and declaring an emergency.

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| Kokovich | yea | Bronner | yea |
| Essex | yea | Lyle | yea |
| Dickson | yea | Kerrigan | absent |

Motion Passes

Moved by Essex

Seconded by Bronner

That **Ordinance No. F-1-15-1** be approved as read.

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| Kokovich | yea | Bronner | yea |
| Essex | yea | Lyle | yea |
| Dickson | yea | Kerrigan | absent |

Motion Passes

APPROVAL OF BILLS: See list

Moved by Dickson, seconded by Essex that the bills be approved for payment. All voted yea. Motion carried. Bills list on file in the Clerk's office.

ANNOUNCEMENTS: -Village Council Meeting – February 9, 2015 at 7:30 p.m.
-Planning Commission Meeting – January 19, 2015 at 5:30 p.m.

MISCELLANEOUS: -At a future meeting of the policy committee it is Council’s desire to have a discussion regarding a potential policy dealing with conservation/recycling/etc.
-February 9th Council meeting a group associated with NCARRD would like to come before the policy committee to discuss their plans for a dog park.

ADJOURNMENTS: Motion by Dickson, seconded by Lyle to adjourn the meeting.
Motion carried. Meeting adjourned at 8:20 p.m.

Mayor

Fiscal Officer