

**December 8, 2014**

Mayor Adams called the meeting of Village Council to order on Monday, December 8, 2014 with all members present except Essex.

Moved by Kokovich second by Bronner that Council dispense with the reading of the November 10, 2014 minutes and approve as corrected. Motion carried.

Visitors: John Lowe from The Daily Jeffersonian, Dick Payne

## **REPORTS**

**Police Chief:** Chief Hayes gave the November monthly report.

- 1) Reported 183 calls for service in November.
- 2) Hayes reported officers have been very proactive to situations within the village and have taken the appropriate actions.
- 3) Reported the grant for the body worn video recording devices have not been announced yet.
- 4) Hayes reported officers have been busy finishing up required training for the year.

**Fire Chief:** Chief Gates gave the November monthly report.

- 1) Reported 27 fire runs and 94 EMS runs with 102 EMS patients for November.
- 2) Gates reported pump testing and annual equipment maintenance is complete.

**Mayor:** Mayor Adams thanked the efforts of the village staff, Fire Department and Police Department for the Christmas decorations and their work during the Christmas parade.

- 1) Mayor reported working with Chief Gates and townships on Fire/EMS Contract negotiations which will impact coverage.
- 2) Mayor announced the 2014 Annual Report will be presented at the March council meeting.
- 3) Mayor reported working with Board of Zoning Appeals, Design Review Board and Planning Commission in making new appointments to fill three vacancies.

**Policy:** Bronner reported committee met prior to council meeting.

- 1) Bronner reported committee endorses Resolution 12-14-01 Ohio Pathway Through Space National Heritage Area Support.
- 2) Bronner reported committee supports Ordinance E-12-14-2 to amend the personnel policy manual in reference to group medical insurance plans.
- 3) Reported the committee discussed nuisance ordinance and decided to take this issue up at another meeting when more time allows. Staff will research litter ordinances and nuisance codes from local governments.
- 4) Bronner reported committee recommended support for the first reading of Ordinance K-2-15-1 South Friendship Drive Development Plan Design Guidelines, with the understanding that more work needs to be done before it is ready for the final reading in February. Discussed major issue areas include: pedestrian and non-vehicular traffic accommodations, travel lane width/boulevard style roadway, pedestrian connectivity and safety.

**Infrastructure:** Dickson reported committee met prior to council meeting.

- 1) Committee received a request of a \$500 reimbursement for damage to Westminster Presbyterian Church sewer line caused by the Village. Motion by Dickson, second by Kokovich to approve the reimbursement, all voted yea. Motion carried.

**Finance:** Kokovich reported committee met prior to council meeting.

- 1) Committee discussed the 2014 year end budget adjustments and transfers. Several on the agenda, Marlatt stated that these are all routine adjustments that are necessary at the end of the year.
- 2) Committee supported Ordinance E-12-14-1 to increase Health Savings Account bank annual contribution.
- 3) Committee endorsed ordinance to create the position of a part-time planning coordinator and supported the mayor and administrator's choice of John Huey to fill this new position.
- 4) Committee reviewed the SeeClickFix tool and contract and determined that it was in the best interest of the Village to hold off on the purchase of this tool.

**Safety:** Committee did not meet.

**Fiscal Officer:** Marlatt gave November financial report.

- 1) Reported that the Finance Committee will address the permanent budget in February.
- 2) Reported November 30<sup>th</sup> balance in bank account - \$784,488.

**Administrator:** Colley reported no non-compliance issues for November in the Water/Sewer Plants.

- 1) Colley reported Village Operations staff will continue leaf collection provided weather conditions remain favorable.
- 2) Reported that ODNR recycles Christmas trees and village crew will pick up Christmas trees once again this year. Residents are asked to place Christmas trees in the tree lawn to be picked up or drop off in the stone lot behind the John Glenn Museum.
- 3) Colley reported attending Ohio Public Records Training as required.
- 4) Colley reported department heads are working to develop a draft budget. Staff would like to meet with the Finance committee in late January to hold a budget workshop prior to the final budget being presented to council in February.
- 5) Reported a copy of the completed response letter to the Ohio EPA will be shared with Council and Mayor in regards to the recent drinking water inspection findings and recommendations received by the Village on December, 5, 2014.
- 6) Colley requested that Council review the draft 2015 Council Meeting schedule and draft 2015 Planning Commission schedule.

## OLD BUSINESS

Moved by Dickson

Seconded by Bronner

**Resolution No. 12-14-1**, a Resolution in support of the Establishment of the Ohio Pathway Through Space National Heritage Area in the Sate of Ohio.  
Second reading.

Kokovich	yea	Bronner	yea
Essex	absent	Lyle	yea
Dickson	yea	Kerrigan	yea

Motion Passes

## NEW BUSINESS

Moved by Kokovich

Seconded by Bronner

**Resolution No. 12-14-2**, a resolution transferring various sums of money in the year 2014 budget from various funds listed herein to funds listed and to declare an emergency.

Kokovich	yea	Bronner	yea
Essex	absent	Lyle	yea
Dickson	yea	Kerrigan	yea

Motion Passes

Moved by Bronner

Seconded by Kokovich

That **Resolution No. 12-14-2** be approved as read.

Kokovich	yea	Bronner	yea
Essex	absent	Lyle	yea
Dickson	yea	Kerrigan	yea

Motion Passes

Moved by Kerrigan

Seconded by Lyle

**Resolution No. 12-14-3**, a resolution transferring various sums of money in the year 2015 budget from various funds listed herein to funds listed and to declare an emergency.

Kokovich	yea	Bronner	yea
Essex	absent	Lyle	yea
Dickson	yea	Kerrigan	yea

Motion Passes

Moved by Lyle

Seconded by Kerrigan

That **Resolution No. 12-14-3** be approved as read.

Kokovich	yea	Bronner	yea
Essex	absent	Lyle	yea
Dickson	yea	Kerrigan	yea

Motion Passes

Moved by Bronner

Seconded by Dickson

**Resolution No. 12-14-4**, a resolution authorizing the proper Village officials to pay bills for purchases made in 2014 and to pay salaries, wages, and bills for the year 2015 from the respective, appropriate funds, upon satisfactory evidence of validity when due and to declare an emergency.

Kokovich	yea	Bronner	yea
Essex	absent	Lyle	yea
Dickson	yea	Kerrigan	yea

Motion Passes

Moved by Dickson

Seconded by Bronner

That **Resolution No. 12-14-4** be approved as read.

Kokovich	yea	Bronner	yea
Essex	absent	Lyle	yea
Dickson	yea	Kerrigan	yea

Motion Passes

Moved by Lyle

Seconded by Kerrigan

**Resolution No. 12-14-5**, a resolution to return advance funds from the water fund to the lab grant fund and declare an emergency.

Kokovich	yea	Bronner	yea
Essex	absent	Lyle	yea
Dickson	yea	Kerrigan	yea

Motion Passes

Moved by Kerrigan

Seconded by Lyle

That **Resolution No. 12-14-5** be approved as read.

Kokovich	yea	Bronner	yea
Essex	absent	Lyle	yea
Dickson	yea	Kerrigan	yea

Motion Passes

Moved by Kokovich

Seconded by Lyle

**Ordinance No. E-12-14-1**, an ordinance to amend Ordinance E-6-13-1 by increasing the annual contributions to Village of New Concord employee health savings accounts and declaring an emergency.

Kokovich	yea	Bronner	yea
Essex	absent	Lyle	yea
Dickson	yea	Kerrigan	yea

Motion Passes

Moved by Lyle

Seconded by Kokovich

That **Ordinance No. E-12-14-1** be approved as read.

Kokovich	yea	Bronner	yea
Essex	absent	Lyle	yea
Dickson	yea	Kerrigan	yea

Motion Passes



Moved by Dickson

Seconded by Bronner

**Ordinance No. K-2-15-1**, an ordinance to amend Ordinance K-8-14-1 and adopt the final South Friendship Drive Development Plan Design Guidelines as part of the comprehensive land use plan of the Village of New Concord, first reading.

Kokovich	yea	Bronner	yea
Essex	absent	Lyle	yea
Dickson	yea	Kerrigan	yea

Motion Passes

**APPROVAL OF BILLS:** See list

Moved by Dickson, seconded by Lyle that the bills be approved for payment. All voted yea. Motion carried. Bills list on file in the Clerk's office.

**ANNOUNCEMENTS:**

- Village Council Meeting – January 19, 2015 at 7:30 p.m.
- Planning Commission Meeting – January 19, 2015 at 5:30 p.m.

**ADJOURNMENTS:** Motion by Dickson, seconded by Bronner to adjourn the meeting.

Motion carried. Meeting adjourned at 8:34 p.m.

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Mayor

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Fiscal Officer