

March 13, 2017

Mayor Brett Essex called the meeting of Village Council to order on Monday, March 13, 2017 with all members present except Kokovich.

Moved by Dickson, second by Baier that Council dispense with the reading of the February 13, 2017 minutes and approve as distributed. Motion carried.

Council recognized Lester Detty and Cub Scouts Pack 510 for their Woodbadge project repairing the Upper Reservoir Bridge.

Jill Sheridan, Superintendent, and Dave Adams, Assistant Superintendent of East Muskingum Schools, gave a presentation about the Public Bond and Maintenance Levy the district will be placing on the ballot in May.

Visitors: Josh Chaney, Paul Galbraith

Chaney introduced himself as the new Director of Communications at Muskingum University. Galbraith inquired about the nuisance party ordinance. Essex stated that there is movement on the ordinance and that the policy committee is working to be sure that it is worded correctly.

REPORTS

Police Chief: Police Chief Trevor Hayes gave the February monthly report.

- 1) Reported that there have been 297 calls for service, averaging 10.6 calls per day.
- 2) Reported that there were 10 misdemeanor arrests.
- 3) Reported that there were 32 total traffic citations and 1 parking citation.
- 4) Reported that there were 91 total citations issued with 87 warning issued year to date.
- 5) Reported the Drug Take Back will take place April 29 from 10 AM to 2 PM at Village Hall.
- 6) Reported that he has applied for a grant to receive bicycle helmets for the bike event this year.

Fire Chief: Fire Chief Brent Gates gave the February monthly report.

- 1) Reported that there were 78 total EMS runs for the month.
- 2) Reported that there have been 91 EMS transports year to date.
- 3) Reported that there were 20 fire runs and 1 non emergency run.
- 4) Reported that there have been 34 fire runs year to date.

Fiscal: Fiscal officer Lynn Marlatt gave the February monthly report.

- 1) Reported that the YTD Fund Report Carryover balance is \$577,489.
- 2) Reported that Celebrate New Concord contributions are steady, with a total of \$3170 to date.
- 3) Reported that the Annual Financial Report covering calendar year 2016 was completed and submitted to the State Auditor Office before the March 1 deadline.

- 4) Reported that the State Auditor's office released the Village's 2014-2015 Financial Audit on February 28, the results of which disclosed only minor recommendations for compliance and control improvements.

Village Administrator: Village Administrator Charlotte Colley gave the February monthly report.

- Water Production for February– 6,664,130 gallons
 - Wastewater Flows for February– 9,090,130 gallons
- 1) Reported that heavy rains resulted in 3 sewer overflows which were reported to the Ohio EPA.
 - 2) Reported that the Operations Department located and repaired a water break on Hawthorn.
 - 3) Reported that Village staff will present the 2016 Annual Report at a special meeting on Monday, March 27 at 5 PM.
 - 4) Reported that a committee has been formed to work on block party preparations.
 - 5) Reported that the Mayor and Village Administrator held a phone conference with the Executive Director of the Ohio Rail Development Commission to discuss the Liberty Road bridge.

Finance Committee: Stevic reported the committee met three times prior to the council meeting.

- 1) Committee held two budget workshops to address the 2017 Village Operating Budget, and committee supports the passage of F-3-17-1 establishing the permanent appropriations for the fiscal year 2017.
- 2) Committee supports Resolutions 3-17-3 and 3-17-4, which will allow the Village to begin work on the ground water storage tank.
- 3) Committee supports Resolution 3-17-1 which will allow for the sale of the 1998 medic.
- 4) Committee supports both E-3-17-1, which will create a salary increase for the part-time paid staff, and E-3-17-2, which will allow for advertisement for a Water/Wastewater Treatment Plant Operator.

Policy Committee: Kerrigan reported that the committee met March 8.

- 1) Committee approves of Ordinance E-3-17-2, which will create a new Water/Wastewater Treatment Plant Operator position.
- 2) Committee heard about the new police department policy manual update.
- 3) Committee approved temporary signs for the Western Days festival and the Addiction Symposium. Committee is looking into ways to streamline the process for allowing temporary signs in the future.
- 4) Committee discussed the nuisance party ordinance but is tabling passage for thirty days.

Safety Committee: Lyle reported that the committee met March 6.

- 1) Committee reviewed the Police Call Log and the 2017 Police Department Training Schedule.
- 2) Learned of a Fire Department ODNR grant award to purchase a skid unit for the gator.
- 3) Finalized the Fire Department Township Contract review.
- 4) Committee approves of the part time staff pay increase for the fire department.

OLD BUSINESS

Moved by Lyle Seconded by Stevic
Resolution 3-17-1, a resolution to adopt a vision statement and current and future initiatives for the Village of New Concord.

Third Reading.

Kokovich	absent	Baier	yea
Stevic	yea	Lyle	yea
Dickson	yea	Kerrigan	yea

Motion Passes

NEW BUSINESS

Moved by Dickson Seconded by Baier

Resolution 3-17-2, a resolution authorizing the proper Village officials to advertise and accept bids for the 1998 ambulance (Medic 903) and to proceed with sale to highest bidder and declaring an emergency.

Kokovich	absent	Stevic	yea
Baier	yea	Lyle	yea
Dickson	yea	Kerrigan	yea

Motion Passes

Moved by Baier Seconded by Dickson

That **Resolution 3-17-2** be approved as read.

Kokovich	absent	Stevic	yea
Baier	yea	Lyle	yea
Dickson	yea	Kerrigan	yea

Motion Passes

Moved by Stevic Seconded by Lyle

Resolution 3-17-3, a resolution authorizing the Village Administrator to enter into a Retainer for Engineering Services Agreement with GGC Engineers, Inc. for the Ground Water Storage Tank Replacement Project declaring an emergency.

Kokovich	absent	Stevic	yea
Baier	yea	Lyle	yea
Dickson	yea	Kerrigan	yea

Motion Passes

Moved by Lyle Seconded by Stevic

That **Resolution 3-17-3** be approved as read.

Kokovich	absent	Stevic	yea
Baier	yea	Lyle	yea
Dickson	yea	Kerrigan	yea

Motion Passes

