

**April 10, 2017**

Mayor Brett Essex called the meeting of Village Council to order on Monday, April 10, 2017 with all members present.

Moved by Lyle, second by Kerrigan that Council dispense with the reading of the March 13, 2017 minutes and approve as distributed. Motion carried.

Visitors: Michael Konen

Konen addressed Council concerning allowing the Kappa Sigma fraternity to stand on Main Street to collect money for the Military Heroes project. Kerrigan explained that the policy committee had discussed this and feel that with the road being a U.S. Highway that is not entirely controlled by the Village, and because of the danger to individuals standing in roadway, the committee was not inclined to allow the fraternity to collect money in the roadway. However, the committee feels that there would be other high traffic locations that could be utilized safely. Konen was directed to talk with the Village Administrator about better locations.

## **REPORTS**

**Zoning Officer:** Zoning Officer Brent Gates gave the March monthly report.

- 1) Reported that the Crumb and Cup replaced a sign that had been wind damaged. The Design Board approved the new sign.
- 2) Reported that the Ackerman house that was damaged in a fire has begun to be rehabbed.
- 3) Stated that all questions regarding fences, pool, etc. pertaining to home owners or renters be put in writing.
- 4) Reported that a lot split was approved at Comin Avenue for a new single family dwelling.

**Police Chief:** Police Chief Trevor Hayes gave the March monthly report.

- 1) Reported that there have been 255 calls for service, averaging 8.2 calls per day.
- 2) Reported that there were 3 misdemeanor arrests, 1 felony arrest, and 1 warrant arrest.
- 3) Reported that there were 19 total traffic citations.
- 4) Reported that there were 114 total citations issued with 116 warning issued year to date.
- 5) Reported the Drug Take Back will take place April 29 from 10 AM to 2 PM at Village Hall.
- 6) Reported that the police department received a \$3000 grant to purchase two digital cameras.
- 7) Reported that the police department received a grant to pay for 76 bicycle helmets for the Bike Rodeo.

**Fire Chief:** Fire Chief Brent Gates gave the March monthly report.

- 1) Reported that there were 94 total EMS runs for the month.
- 2) Reported that there have been 152 EMS transports year to date.

- 3) Reported that there were 16 fire runs and 3 non emergency run.
- 4) Reported that there have been 50 fire runs year to date.

**Fiscal:** Fiscal officer Lynn Marlatt gave the March monthly report.

- 1) Reported that the Fund Balance is \$622,538.
- 2) Reported that the Operations Expense was increased in March due to the payment of Property/Vehicle/Liability Insurance annual premium. The personnel expense was increased due to March being a three pay month. The Capital Improvement Expense was increased due to the purchase of SCBA bottles for the fire department.
- 3) Reported that the revenue reflects the water/sewer billing month, the Westland Township contract payment, and the First Half Real Estate Settlement from the Muskingum County Auditor.

**Village Administrator:** Village Administrator Charlotte Colley gave the March monthly report.

- Water Production for March– 6,764,330 gallons
  - Wastewater Flows for March– 13,577,900 gallons
- 1) Reported that heavy rains at the beginning and end of the month contributed to high wastewater flows.
  - 2) Reported that Water Plant Supervisor Chris Huebner applied for and received a grant to purchase a Stenner Digital Pump for the water plant.
  - 3) Reported that the Operations Department removed a section of lead water pipe from East Main Street.
  - 4) Reported that John Glenn High School State Champion signs are up at all four Village entrances
  - 5) Reported that bids are being accepted for the Ground Water Storage Tank. The deadline to submit bids is April 19 at 11 AM.
  - 6) Reported that Muskingum University students painted at the New Concord Pool on April 8 as part of a community service project.
  - 7) Reported that there will be a Community Block Party held April 20 from 4 to 8 PM.

**Finance Committee:** Kokovich reported the committee met prior to the council meeting.

- 1) Committee supports Resolution 4-17-1 to advance funds from the Water Fund to the Water System Improvement Project fund.
- 2) Committee recommends passage of Resolution 4-17-2, transferring funds from the Utility Deposit Fund to the Water fund.
- 3) Committee supports Resolution 4-17-3, approving payment for the Wastewater Plant Lab Building Roof Replacement.
- 4) Committee approves of Ordinance D-4-17-1, authorizing the mayor to apply for, accept, and enter into a cooperative agreement for construction of a water system improvement project between the Village and the Ohio Water Development Authority.

**Infrastructure Committee:** Dickson reported that the committee met prior to the meeting.



Motion Passes

Moved by Stevic

Seconded by Kokovich

**Resolution 4-17-1**, A resolution to advance funds in the year 2017 budget from the Water Fund to the Water System Improvement Fund listed herein and declaring an emergency.

Kokovich	yea	Stevic	yea
Baier	yea	Lyle	yea
Dickson	yea	Kerrigan	yea

Motion Passes

Moved by Kokovich

Seconded by Stevic

That **Resolution 4-17-1** be approved as read.

Kokovich	yea	Stevic	yea
Baier	yea	Lyle	yea
Dickson	yea	Kerrigan	yea

Motion Passes

Moved by Kerrigan

Seconded by Stevic

**Resolution 4-17-2**, a resolution transferring \$15,000 from the Utility Deposit Fund to the Water Fund in the year 2017 budget and declaring an emergency.

Kokovich	yea	Stevic	yea
Baier	yea	Lyle	yea
Dickson	yea	Kerrigan	yea

Motion Passes

Moved by Stevic

Seconded by Kerrigan

That **Resolution 4-17-2** be approved as read.

Kokovich	yea	Stevic	yea
Baier	yea	Lyle	yea
Dickson	yea	Kerrigan	yea

Motion Passes

Moved by Dickson

Seconded by Lyle

**Resolution 4-17-3**, a resolution authorizing the Village Administrator to execute a contract with Total Construction Services LLC for the Wastewater Plant Lab building roof project and declaring an emergency.

Kokovich	yea	Stevic	yea
Baier	yea	Lyle	yea
Dickson	yea	Kerrigan	yea

Motion Passes

Moved by Lyle

Seconded by Dickson

That **Resolution 4-17-3** be approved as read.

Kokovich	yea	Stevic	yea
Baier	yea	Lyle	yea
Dickson	yea	Kerrigan	yea

Motion Passes

Moved by Kerrigan

Seconded by Dickson



---

Mayor

---

Fiscal Officer