May 8, 2017

Mayor Brett Essex called the meeting of Village Council to order on Monday, May 8, 2017 with all members present except Baier.

Moved by Dickson, second by Lyle that Council dispense with the reading of the April 10, 2017 minutes and approve as distributed. Motion carried.

Visitors: Dick Payne, Jim Dooley, Josh Chaney

REPORTS

Zoning Officer: Zoning Officer Brent Gates gave the April monthly report.

1) Reported that he has sent many letters concerning high grass to problem addresses.
2) Reported that he has sent letters to landlords regarding parking issues and high grass.
3) Issued a permit for a porch at 212 West Main Street.
4) Attended the Planning Commission meeting on April 28.

Police Chief: Interim Police Chief Jeff Dawson gave the April monthly report.

1) Reported that there were 275 calls for service in the month of April, bringing the total of calls for 2017 to 1084.
2) Reported that there were 20 traffic citations and 32 traffic warnings, bringing the total of citations for 2017 to 104 and the total of warnings for 2017 to 122.
3) Reported 7 total criminal misdemeanor citations for April.
4) Stated that the department is currently short one officer but is still continuing 24 hour coverage.

Fire Chief: Fire Chief Brent Gates gave the April monthly report.

1) Reported that there were 96 total EMS runs for the month.
2) Reported that there have been 212 EMS transports year to date.
3) Reported that there were 22 fire runs and 6 non emergency run.
4) Reported that there have been 72 fire runs year to date.
5) Reported that the current Firefighter 1 personnel are taking classes to be credentialed as Firefighter 2.
6) Reported that the Fire Association will be collecting money for the fireworks for the Fireman's Festival.
7) Reported that the firefighters will be working with the Beckett House to celebrate National Nursing Home week.

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Mayor: Mayor Brett Essex gave the April Mayor's Report.

1) Thanked Village staff and departments for keeping things running smoothly through transitions and also dealing with inclement weather.

Fiscal: Fiscal officer Lynn Marlatt gave the April monthly report.

1) Reported that the Fund Balance is $656,098.

2) Reported that the Income Tax Year-To-Date total is $350,718, which reflects an increase of $1,627 from the prior year.
3) Reported that expenses in April were routine expenses.

Village Administrator: Village Administrator Charlotte Colley gave the April monthly report.

- Water Production for April– 6,756,830 gallons
- Wastewater Flows for April– 10,682,400 gallons

1) Reported that heavy rains at the beginning and end of the month contributed to high wastewater flows.
2) Reported that the Water Plant Superintendent and the Village Administrator interviewed potential candidates for the Plant Operator position
3) Reported that the Operations Department has been working toward the opening of the New Concord Area Pool.
4) Reported that bids were received on April 19 for the ground water storage tank replacement project and that staff were asking council for acceptance of the lowest and best bids.
5) Reported that the Village Administrator is working with the New Concord Cemetery Board on the process of dissolution and acquisition of the cemetery.

Finance Committee: Kokovich reported the committee met prior to the council meeting.

1) Committee supports Resolution 5-17-2 and Resolution 5-17-3, which allow for the lowest and best bids to be accepted for construction of the ground water storage tank project.
2) Committee supports Ordinance E-5-17-1, allowing the appointment of an interim police chief and establishing a salary.
3) Committee supports Ordinance E-5-17-2 amending Ordinance E-11-16-1 to establish salary ranges and wages for employees and officers of the Village.
4) Committee discussed renovations to the front of Village Hall but tabled discussion to look into further offerings.
5) Committee reviewed finances for the first quarter and found them to be right in line with projections.

Infrastructure Committee: Dickson reported that the committee met prior to the meeting.

1) Committee supports Resolution 5-17-1 and Resolution 5-17-2, accepting bids for the ground water storage tank project.
2) Committee approves passage of Resolution 5-17-1, authorizing participation in the ODOT winter contract for road salt.

Policy Committee: Kerrigan reported that the committee met May 2.

1) Committee has received feedback on Ordinance C-6-17-1 which concerns nuisance parties and supports the second reading of the Ordinance.

2) Committee has formed a sub-committee to work on a job description for the position of Police Chief.
3) Committee supports the passage of Ordinance G-7-17-1, accepting the annexation of 6.06 acres from Union Township.
4) Committee heard from the Friendship Gardens volunteers about their efforts to create a community garden.

OLD BUSINESS

Moved by Lyle Seconded by Stevic

Ordinance C-6-17-1, establishing an ordinance regulating nuisance parties in the Village of New Concord, Second Reading.

Kokovich	yea	Stevic	yea
Baier	absent	Lyle	yea
Dickson	yea	Kerrigan	yea

Motion Passes

NEW BUSINESS

Moved by Kokovich Seconded by Lyle

Ordinance E-5-17-1, an ordinance authorizing the proper Village Officials to appoint an interim Police Chief and to establish a salary and declaring an emergency.

Kokovich	yea	Stevic	yea
Baier	absent	Lyle	yea
Dickson	yea	Kerrigan	yea

Motion Passes

Moved by Lyle Seconded by Kokovich

That **Ordinance E-5-17-1** be approved as read.

Kokovich	yea	Stevic	yea
Baier	absent	Lyle	yea
Dickson	yea	Kerrigan	yea

Motion Passes

Moved by Kerrigan Seconded by Dickson

Ordinance E-5-17-2, an ordinance amending Ordinance E-11-16-1 to establish salary ranges and wages for employees and officers of the Village for the period 7-1-16 to 6-31-17 and declaring an emergency.

Kokovich	yea	Stevic	yea
Baier	absent	Lyle	yea
Dickson	yea	Kerrigan	yea

Motion Passes

Moved by Dickson Seconded by Kerrigan

That **Ordinance E-5-17-2** be approved as read.

Kokovich	yea	Stevic	yea
Baier	absent	Lyle	yea

Dickson	yea	Kerrigan	yea

Motion Passes

Moved by Dickson Seconded by Kerrigan

Ordinance 7-17-1, an ordinance accepting the annexation of 6.06 acres from Union Township, Muskingum County, Ohio to the Village of New Concord, Ohio following the procedure of annexation of land with consent of all parties (R.C. 709.002 "Expedited Type-I Process"). First Reading.

Kokovich	yea	Stevic	yea
Baier	absent	Lyle	yea
Dickson	yea	Kerrigan	yea

Motion Passes

Moved by Stevic Seconded by Kerrigan

Resolution 5-17-1, a resolution authorizing participation in the ODOT Winter Contract (018-18) for road salt declaring an emergency.

Kokovich	yea	Stevic	yea
Baier	absent	Lyle	yea
Dickson	yea	Kerrigan	yea

Motion Passes

Moved by Kerrigan Seconded by Stevic

That **Resolution 5-17-1** be approved as read.

Kokovich	yea	Stevic	yea
Baier	absent	Lyle	yea
Dickson	yea	Kerrigan	yea

Motion Passes

Moved by Lyle Seconded by Kokovich

Resolution 5-17-2 , a resolution authorizing the Village Administrator to accept the lowest and best bid for the Ground Water Storage Tank Replacement Project Contract A and declaring an emergency.

Kokovich	yea	Stevic	yea
Baier	absent	Lyle	yea
Dickson	yea	Kerrigan	yea

Motion Passes

Moved by Kokovich Seconded by Lyle

That **Resolution 5-17-2** be approved as read.

Kokovich	yea	Stevic	yea
Baier	absent	Lyle	yea
Dickson	yea	Kerrigan	yea

Motion Passes

Moved by Kerrigan Seconded by Dickson

Resolution 5-17-3, a resolution authorizing the Village Administrator to accept the lowest and best bid for the Ground Water Storage Tank Replacement Project Contract B and declaring an emergency.

Kokovich	yea	Stevic	yea
Baier	absent	Lyle	yea
Dickson	yea	Kerrigan	yea

Motion Passes

Moved by Kokovich Seconded by Lyle

That **Resolution 5-17-3** be approved as read.

Kokovich	yea	Stevic	yea
Baier	absent	Lyle	yea
Dickson	yea	Kerrigan	yea

Motion Passes

APPROVAL OF BILLS: See list
Moved by Dickson, seconded by Stevic that the bills be approved for payment. All voted yea. Motion carried. Bills list on file in the Clerk's office.

ANNOUNCEMENTS:

-New Concord Area Pool Opening- Friday, May 26- 10 AM

-Council Meeting- Monday, June 12, 2017- 7:30 PM- Village Hall

-Celebrate New Concord Season Kick-Off- Dave Schubach Big Band- Tuesday, June 13, 2017- 7 PM- Village Park

MISCELLANEOUS: Kerrigan expresses thanks to the Stag Club for clearing the trail at the reservoir. Mayor Essex expresses congratulations to the students graduating from Muskingum University and John Glenn High School.

EXECUTIVE SESSION: Moved by Dickson, second by Lyle to move to executive session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official. All vote in favor.

ADJOURNMENTS: Motion by Dickson, seconded by Stevic to adjourn executive session at 8:39 PM. Motion carried. Motion by Dickson, second by Lyle to adjourn the meeting. Meeting adjourned at 8:40 PM.

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Mayor Fiscal Officer